



THE WORDSLEY SCHOOL

BUSINESS & ENTERPRISE AND MUSIC COLLEGE

EVERY CHILD MATTERS POLICY

JULY 2011

REVIEW APRIL 2013

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This policy is written with consideration of The Wordsley School philosophy which states:-

We believe:

- **Everyone has the right to learn.**

We educate young people to the highest standards to ensure that their potential is realised.

- **Everyone shows respect for others**

We value all pupils equally and constantly promote a sense of purpose, self-confidence and shared values.

- **Everyone takes responsibility for their actions.**

We expect hard work and high standards of attendance, punctuality and appearance.

and all other relevant policies.

This policy aims to state how we intend our pupils to:

- Be Healthy
- Stay Safe
- Enjoy and Achieve
- Make a Positive Contribution
- Achieve Economic Well-being

We aim that all our pupils should be aware that to us every child does matter. Each department within the school is aware of the requirements of 'Every Child Matters' and will meet its requirements within their individual schemes of work. Every child matters underpins the ethos of the school.

1. Be Healthy

We want our pupils to enjoy good physical and mental health and live a healthy lifestyle.

We define a healthy lifestyle as being one where pupils are aware of the importance of a balanced diet, the need for exercise and the dangers of drink, drugs and unsafe sex.

This will be encouraged through:

1. Citizenship/PSHE lessons for all age groups promoting healthy lifestyles, including healthy eating, the importance of exercise, the dangers of drugs, drinks, smoking etc. which are introduced as appropriate for the age and stage of pupils.
2. We meet the criteria of the Local Healthy Schools Programme.
3. Lessons within the science curriculum promoting a healthy lifestyle.
4. School assemblies promoting a healthy lifestyle.
5. Physical education lessons in a wide range of team and individual sports (including swimming) throughout the school.
6. After school activities encouraging participation in physical activities delivered by staff and external coaches.
7. Residential activities available including ski-ing.
8. The provision of healthy cooked lunches and snacks, and the restriction on the provision of unhealthy foods/drinks.
9. Promoting healthy lifestyle to pupils and parents through regular information in newsletters etc.
10. Access to water throughout the day.
11. Healthy Eating taught to all pupils at KS3 in Food Technology lessons.

2. Stay Safe

We want our pupils to stay safe and be protected from harm and neglect.

This will be met by:

1. Consistent use of our child protection policy to ensure all areas of vulnerability in children are identified and acted upon.
2. By monitoring and enhancing the school Health and Safety Policy ensuring risk assessment is carried out for all appropriate activities.
3. By ensuring all staff employed by the school, and those who provide voluntary support are suitable to look after children.
4. By promoting 'Safer Routes to School' initiatives.
5. By ensuring adequate supervision is provided for all school activities.
6. By ensuring there is consistent implementation of the school Anti-bullying policy which includes reference to cyber-bullying.

7. By building relationships with a range of visitors in school, e.g. PCSO's, fire-fighters, school nurses etc. to promote issues around health and safety.
8. Ensuring all school buildings, fixtures and fittings are adequately maintained and regular fire practices are carried out and that access to the buildings is adequately controlled - thereby providing a safe and secure environment.
9. Ensuring mentoring support is available for pupils for whom we feel it would be appropriate and for those that request it.
10. Ensuring all pupils are taught how to swim.
11. Use of prefects to support pupils.
12. House seniors and vertical forms to promote peer support.

3. Enjoy and Achieve

We believe that unless children are happy (i.e. have self-confidence and self-belief) they will not learn so, at Wordsley we seek to create a positive environment where respect, tolerance and caring are the key to providing an environment for success.

We seek to meet this in the following ways:

1. The key skills of reading, writing and numeracy are a focus across KS3 & 4.
2. By monitoring and tracking of all pupils to ensure they meet their potential as closely as possible.
3. To provide 1:1/small group support for pupils who require this through Reading Buddies, Key Skills, Learning Mentor and other 'intervention initiatives', including Assertive Mentoring and SLT Mentoring in KS4.
4. The writing of Individual Education Plans for pupils on the SEN register.
5. The establishment of a Gifted and Talented Register and regular monitoring of pupils on this register ensuring that they are provided with appropriate extension activities.
6. The provision of a range of extra curricular activities to meet interest and needs of pupils.
7. The awareness that each individual pupil is important and each of them has a right to enjoy and achieve in a positive environment.
8. Range of enrichment activities - e.g. theatre trips, visiting speakers, museum and art gallery trips, etc.
9. Residential experiences to develop self confidence and cultural awareness.
10. Reward systems for achievement in a range of fields and Certificates of Merit/Headteacher Awards.
11. Regular music productions involving all pupils.
12. Public celebrations of achievements through assembly, Presentation Evening, etc.

13. VAK range of teaching and learning activities to ensure all pupils achieve their potential.
14. Team building activities, Revision Conferences, cross curricular theme days, residential opportunities.
15. A vast and diverse range of House and Sporting events.
16. Alternative Provisions provide academic and vocational opportunities to meet individuals' specific needs and aspirations.

4. Making a Positive Contribution

Wordsley has an ethos of caring. We expect all pupils to be caring members of our own community and we also want our pupils to be positively involved with their local community and further afield and not engage in antisocial behaviour.

We will achieve this by:

1. Being involved in the school community through a variety of positions of responsibility e.g. House Seniors, Prefects, School Council, Curriculum Leaders/Mentors.
2. We have a Prefect system whereby members of Yrs 10/11 have responsibility for a variety of monitoring and mentoring duties.
3. School Council meet approximately once a week to put forward ideas for enhancing school experience.
4. Pupils support variety of charities of their choice throughout the year.
5. School is sponsoring The Family Day Care and Nursery School in Gambia.
6. Duke of Edinburgh award run by staff.
7. We encourage pupils to have the confidence to develop independent views and know how to express these appropriately.
8. Citizenship/PSHE lessons promote good behaviour.
9. Our comprehensive Rewards systems acknowledge pupils' contribution to all aspects of school life.
10. COPE course for Years 10/11.
11. Leadership Ladder supported by Sport Leaders UK is operated in PE.
12. The planned curriculum encourages pupils to make a positive contribution which includes debating and presentation skills where appropriate.

5. Achieve Economic Well-being

1. At The Wordsley School all pupils have opportunities to learn about and experience aspects of economic well-being. This really is inherent from when they start in year 7 to when they leave at the end of year 11.
2. A framework for Careers Education and WRL is incorporated into school life at The Wordsley School and acts as our guide for all of the aspects we cover relating to careers, work-related learning and enterprise.
3. Pupils will experience this in several ways: School Bank - pupils are introduced to the Natwest School Bank from induction during year 6. All

pupils are invited to open a bank account. The specialist college puts £1 into every new school account opened. The school bank operates on Wednesday and Friday break times in the canteen. Many competitions are run to encourage pupils to use the bank

4. Each year group takes part in enterprise mornings/days during the calendar year. These sessions encompass a variety of enterprise and work-related skills, helping pupils form a solid base of 'skills' from year 7 upwards. Enterprise mornings involve a varying degree of emphasis on financial capability and work-related / enterprise skills.
5. Year 9 pupils participate in a Careers Day prior to making their option choices.
6. All pupils have an Individual Learning Plan which from Year 7 places emphasis on setting personal goals, reviewing targets, action planning and thinking ahead to the future. These are essential skills for all pupils.
7. There is a good link between the Head of Citizenship and the Careers Co-ordinator in ensuring the new curriculum for PSHE is mapped carefully against other provision within school for careers, work related learning and enterprise.
8. In Year 10 all pupils participate in a week's work experience. They complete a work experience diary which includes a strong emphasis on enterprise skills developed in the workplace. Pupils receive a brief and debrief for work experience.
9. We have industrial links with Mansell Plc, who get involved with both enterprise and careers.
10. A group of pupils run a stationery shop weekly in school. They manage the stock, sell the items, advertise and draw up the accounts.
11. We are offering a Chartered Management Institute qualification to pupils aspiring to leadership positions - Introductory Certificate in Team Leading. We truly believe in pupils' abilities to lead and manage, and know that such empowerment leads to positive results in their school and home life and sets them up well for their future lives.
12. Business & Enterprise is taught 1 period a week in Year 9. During the year pupils acquire many new enterprise skills, building upon skills from years 7 and 8. Pupils get involved in a number of exciting projects.
13. In Year 10 pupils are given the opportunity to study for a qualification in Accounts.
14. We have a 'work experience' specific enterprise day which is delivered by an outside company. This day focuses on skills looked for by employers.
15. Towards the end of year 9 pupils participate in a 'Preparation for Work Experience' afternoon. During the afternoon they learn about the importance of good communication skills, what employers are looking for, how to use the telephone effectively and how to write a letter to apply for a work experience placement.
16. We aim to offer all pupils their option choices for study at GCSE. This is generally achieved with 98% of our pupils. Our option choices for year 10

- incorporate courses from our consortium of local schools and F.E. providers, giving pupils the fantastic opportunity to choose from an ever increasing list of courses specific to their future career choices.
17. Our range of 'applied' GCSE courses means pupils get first hand experience of work-related learning through visits and guest speakers.
 18. A 'Careers Focus Week' is planned for each academic year where pupils have the opportunity to experience a number of career pathways through workshops. These workshops are run by people from particular professions, providing real life information.
 19. Participation in national competitions - we participate in a variety of competitions which re-enforce all of the other work we undertake with pupils. An example of this is 'Enterprise Week' where we run a variety of activities and participate in the 'Make your Mark Competition'. We also involve ourselves in the new initiative 'My Money Week'.
 20. Careers Information, Advice and Guidance in school has gone from strength to strength and will continue to do so. The school has aquired the Black Country Quality Award for Careers and IAG. Pupils are clearly involved in aspects of careers and IAG and their involvement will also continue to grow, in order to shape future provision.
 21. Everything we do surrounding the area of careers, work related learning and enterprise is evolving yearly. Pupils have a well balanced and exciting 'diet' in all areas.
 22. Career Champions - we have a dedicated number of staff who are trained to offer support and guidance to pupils across school.

Equal Opportunities

The essence of the ECM agenda is that every child will have an equal right to be healthy, happy and successful irrespective of race, gender, religion or background.

Evaluation

1. Pupil surveys, asking for ideas to improve each of the following five ECM outcomes.
2. Independent Survey - Kirkland Rowell, goes to pupils, staff and parents every 3 Years.
3. Specific evaluation of school strategies and activity programme throughout the school year.
4. Cycle of P.A.S.S Surveys to establish pupils perceptions.
5. On going evaluation updating Local Healthy Schools Programme termly.
6. Biennial Survey on Healthy Lifestyles evaluation to inform N.H.S.P.
7. Student council analyse survey to assist with policy implementation - issues raised and discussed.